

How to Evaluate a Job Offer

By Bill Radin

Let's assume your employment interview went well, and there's sincere and mutual interest on both sides. You now need to decide two things: first, whether the new position is right for you; and if so, what sort of offer you'd be willing to accept. To help in the decision-making process, take the following test as a way to compare the two positions.

Position Comparison Guide

Directions: Compare the new job with what you already have.

New Job	Element Under Consideration
	Position title
	Supervisory responsibility
	Project authority
	Decision-making autonomy
	Freedom to implement ideas
	Ability to affect change
	Promotion potential
	Challenge of tasks
	Ability to meet expectations
	Access to professional development
	Professional growth potential
	Company/industry growth
	Company/industry stability
	Starting salary, benefits, perks
	Future compensation
	Commuting distance
	Travel requirements
	Work environment
	Rapport with co-workers
	Rapport with management
	Comfort with corporate culture
	Other considerations (specify)
	Total score: New job vs. old job

"Every Search is a Custom Search"